

# STAFF USE OF SPORTS COMPLEX FACILITIES

The following information has been drafted in order to help assist staff with the understanding of what is on offer during their association with Haileybury.

Activity	Availability			
<b>Swimming Pool</b>	<b>Monday</b> 9.30am - 10.30am 12.15pm - 1pm	<b>Tuesday</b> 7am - 8.30am 12.15pm - 1pm	<b>Wednesday</b> 9.30am - 10.30am 12.15pm - 1pm	<b>Thursday</b> 12.15pm - 1pm
	<b>Friday</b> 12.15pm - 1pm	<b>Saturday</b> 8.15am - 9am	<b>Sunday</b> 3pm - 4pm	
<b>Fitness Suite</b>	<b>Monday</b> 6.30am - 1pm 7pm - 8pm	<b>Tuesday</b> 6.30am - 1pm 7pm - 8pm	<b>Wednesday</b> 6.30am - 1pm 7pm - 8pm	<b>Thursday</b> 6.30am - 1pm 7pm - 8pm
	<b>Friday</b> 6.30am - 1pm 7pm - 8pm	<b>Saturday</b> 8.15am - 9.15am 5pm - 6.30pm	<b>Sunday</b> 9am - 1.30pm 4.30pm - 6.30pm	
<b>Squash Courts*</b>	<b>Monday</b> 7.30am - 1.30pm 6pm - 9.45pm	<b>Tuesday</b> 7.30am - 1.30pm 6pm - 9.45pm	<b>Wednesday</b> 7.30am - 1.30pm 6pm - 9.45pm	<b>Thursday</b> 7.30am - 1.30pm 6pm - 9.45pm
	<b>Friday</b> 7.30am - 1.30pm 6pm - 9.45pm	<b>Saturday</b> 10.30am - 12pm 4.30pm - 6pm	<b>Sunday</b> 9am - 1.30pm 4.30pm - 6pm	
<b>Artificial Pitches*</b> <i>(Hockey and football)</i>	<b>Monday</b> 7pm - 8pm	<b>Tuesday</b> 7pm - 8pm	<b>Wednesday</b> 7pm - 8pm	<b>Thursday</b> 7pm - 8pm
	<b>Friday</b> 7pm - 8pm	<b>Saturday</b> 5.30pm - 6.30pm	<b>Sunday</b> 9am - 1.30pm 5.30pm - 6.30pm	
<b>Sports Hall*</b> <i>(Badminton, table tennis, football, basketball and hockey)</i>	<b>Monday</b> 7pm - 8pm	<b>Tuesday</b> 7pm - 8pm	<b>Wednesday</b> 7pm - 8pm	<b>Thursday</b> 7pm - 8pm
	<b>Friday</b> 7pm - 8pm	<b>Saturday</b> 5.30pm - 6.30pm	<b>Sunday</b> 9am - 1.30pm 5.30pm - 6.30pm	

## **Terms & Conditions**

Haileybury employees are to present their staff ID to the Sports Complex reception team prior to entering sports areas. Immediate family members can also access the facilities free of charge as long as they are accompanied by a Haileybury employee.

### **Swimming Pool**

The swimming pool is limited to a maximum of 30 swimmers per session. Once this number of participants has been reached the management team will restrict entry to the swimming pool. Please note that the following admissions policy will apply for all swimming sessions:

#### **Staff and Family Admission Criteria**

A responsible person may supervise children under the following ratios:

#### **Under 4 Years**

One Adult: 2 Children with buoyancy aids

One Adult: 1 Child without buoyancy aids

#### **Age 4 - 8 Years**

One Adult: 3 children with buoyancy aids

One Adult: 2 Children without Buoyancy aids

#### **Mixed ages**

Supervision must fall under the ratios above.

No more than 3 children to one adult.

Children aged between 9 - 10 years may swim unaccompanied but must have a responsible person (16yrs+) supervising them (inside the premises).

Children aged 11 years and above may swim unaccompanied and unsupervised.

All armbands and buoyancy aids should be kitemarked or carry a BS EN number

Swimming sessions may change at short notice, mainly due to pupil requirements. Please subscribe to the live Sports Complex Timetable <https://bit.ly/3mSw2Cf> for up to date information regarding swimming sessions.

### **Fitness Suite**

A Physical Activity Readiness Questionnaire (PAR-Q) <https://forms.gle/MCujuv5vBk3zJuA96A> must be completed prior to entering the fitness suite. Participants must be 16yrs and older to access the fitness suite.

### **Squash Courts, Sports Hall & Artificial Pitches**

Haileybury employees can book squash courts, sports hall & artificial pitch activities via the online booking system. To access the new online booking system you need to visit <https://booking.appointy.com/Haileyburybookings>. Once you have created an account you will be able to make bookings as and when you want without the need to contact the Sports Complex reception.

Haileybury reserves the right to cancel/postpone any available sports sessions in unforeseen circumstances (e.g. staff shortages, plant equipment failure or adverse weather conditions). In such cases the Sports Complex Management team will inform all Haileybury employees either via email or the live Sports Complex Calendar.

For more information about using the facilities please contact [SportComplexManagement@haileybury.com](mailto:SportComplexManagement@haileybury.com) or call the Sports Complex reception on **01992 706299** where a member of the team will be happy to assist you.